***Header: Your Logo, Letterhead***

***NOTE: In the letter below, it would be great to include a few photos demonstrating your work.***

Dear (first name),

Thank you for your generous donation in support of ***(Insert your organization’s name)*** during the Annual Fun Run For Charities Event. You helped us raise ***(insert dollar amount and/or acknowledge if you reached your goal)*** to ***(insert your mission and/or what you were fundraising for)***.

With your help, we will ***(provide a few tangible examples about your work AND how it is creating positive impact).***

We are grateful to be a part of the Carbon County community, where people like YOU generously contribute to making our community stronger. We look forward to keeping in touch and sharing how your kindness is making a difference.

With gratitude,

 ***(Your Name)***

 ***(Your title)***

 ***(Organization Name)***